



**HM Courts  
& Tribunals  
Service**



**HM Courts & Tribunals Service**  
**The County Court at Central London**  
Central London, R. C. J  
Thomas More Building  
Royal Courts Of Justice  
Strand  
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WC2A 2LL

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Your ref:

15 January 2018

Dear Sir/Madam

Thank you for your email of 9th January 2018. Please be advised that applications that require a Court fee can be lodged via email. However, a contact number will need to be provided to obtain the processing fee.

If the Court is unable to obtain the processing fee, the application will be returned.

If you hold a PBA Account with the Court, you may wish to provide details of the PBA number to ensure payment is taken. Alternatively, you may wish to send the application in the post, accompanying the processing fee. Please ensure that sufficient copies are provided if sent by post to avoid return.

In respect of points 1 to 3, I can confirm the date of receipt will be the date the Court received the application whether by email or post. Therefore, if the appeal was lodged via email, that would be the date we will take into account, and we will not require hard copies.

I do not think any guidance has yet been issued by the Court on the question of issuing claims/ appeals/applications using email and digital documents.

In respect of your question regarding saving the rain forest, please be advised that your email has been forwarded to His Honour Judge Luba's clerk.

Yours sincerely,

Rubina Begum  
Customer Correspondence Section  
Ext